

SECRET

11-2R

FEB 27 1951

MEMORANDUM FOR: ALL ~~SECRET~~ DIVISIONS, OPG

SUBJECT: Requirements for Project Approval

1. In order that there adequate coordination with the Communications Division can be assured before projects are approved and implementation directed, you are advised that from this date no projects will be approved unless a communications annex is attached to the project when it is submitted for approval. In the event that no communications problems are involved, a statement to that effect, signed by II/SI/CM, will be attached and will constitute the communications annex.

2. II/CM will assist in the preparation of the annex upon coordination of the project proposal with the Communications Division by the originating officer.

3. The above procedure, effective immediately, will in no way obviate the necessity for coordination of the project with the Communications Division after approval has been granted and implementation directed. Appropriate changes in the OPG manual are being published.

FRANK G. WISNER
Assistant Director for
Policy Coordination

EJS
II/SA/CM/JLF/mhj

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17 February 1951

MEMORANDUM FOR: ADFG

SUBJECT: Project Coordination Prior to Approval

REFERENCE: OPC Regulation []

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1. In great part the present inadequacies of communications facilities to support coming OPC operations is due to the lack of coordination between the originator of an operational project and the Communications Division while the project is in the planning stage. The inevitable result is and has been that the Communications Division has become aware of the requirements for facilities after the project has been approved for implementation, without previous opportunity to express opinions on feasibility, time planning necessary, or to do the necessary planning to prepare for the implementation of the project when it is approved.

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2. OPC Regulation No. [] paragraph 4, states the necessity for project planning officers to coordinate the proposal with "the staff of officers whose functional responsibilities are involved in the proposal". II/SA is listed as the functional group for problems involving communications.

3. It can be established that the majority of projects are not brought within the cognizance of II/SA/CM during the planning stage, and, therefore, are not coordinated with the Communications Division.

4. When submitted for approval, every OPC project requiring communications support in any form should include a communications annex, prepared by the case officer with the assistance of II/CM and the Communications Division, OGO. The annex would spell out the communications problems involved, would include recommendations on the personnel, equipment, and facilities necessary to support the project, a complete statement on availability, cost and time factor involved. In general it will give both a basis for approval or disapproval from a communications standpoint and a basis for intelligent planning within the Communications Division in anticipation of the approval of the project.

5. The study outlined

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25X1 5. The study outlined in paragraph 4 above will not obviate the necessity of the completion of paragraph 5.b. of Attachment D in Regulation [redacted] but rather facilitate its completion.

6. It is therefore recommended that the attached memorandum be sent to all Foreign Divisions, and that the statements in Attachment A be incorporated in the OFC Manual.

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[redacted]
II/SA/CM

Attachment *QJ*
II/SA/CM/JLF/mhj

25X1 Approved: [redacted]

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MEMORANDUM FOR: II/IC

VIA: Chief, Staff II
SUBJECT: Revision of OPC Regulation

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In accordance with the attached memorandum to all foreign divisions, it is requested that OPC Regulation be revised as follows:

Attachment D, paragraph 5.b, Communications Plan

A communications annex, which will be a study of the communications problems arising from the project, recommendations on the solutions of those problems, and an outline of communications arrangements (other than pouch) necessary for the support of the project, will be prepared by the project case officer in conjunction with II/CM and the Communications Division. In the event that no communications problems are involved, a statement to that effect, signed by II/CM, will constitute the communications annex.

An explanation of the pouch arrangements, if any, will be prepared by the foreign division and included as part of the communications plan.

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Assistant Director for
Policy Coordination

II/CM/JLF/khj

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